



Dear Program Director:

The California Area Indian Health Service (CAIHS) has partnered with the Indian Health Council (IHC) in San Diego County over the last several years to develop and implement Emergency Preparedness interactive educational workshops targeted to clinical staff. The workshops have been offered by their Native American Alliance for Emergency Preparedness (NAAEP) program, a joint effort between IHC and the San Diego State University / Graduate School of Public Health and have been very successful. Emergency Preparedness training for our clinics remains a top priority, and as a result we will be offering three additional workshops in 2005.

We have scheduled one Emergency Preparedness workshop for clinical staff on May 12th and have two new workshops on Disaster Preparedness Plan preparation (April 1st, May 13th). We have had many clinics inform us that they need assistance with updating their Clinic Disaster Preparedness Plans-and now you will have an opportunity to receive a template Clinic Disaster Plan and a review of your own clinic plan.

You and your staff are invited to attend the following workshop:

- Disaster Preparedness Plan Development Workshop
Friday, April 1, 2005 9am-3pm
Indian Health Council 50100 Golsh Road, Valley Center CA
- Emergency Preparedness Workshop (a repeat of workshop offered last year)
Thursday, May 12, 2005 9am-3pm
CAIHS Sacramento Office
Conference Room

(Appropriate for clinical staff-5 hours CEU provided)

- Disaster Preparedness Plan Development Workshop
Friday, May 13, 2005 9am-3pm
CAIHS Sacramento Office
Conference Room

The Disaster Preparedness workshops are appropriate for staff responsible for development and implementation of your clinic disaster plan-clinical/admin/facility staff etc.- limited to two staff members per clinic.

Enclosed you will find Registration forms for both the Emergency Preparedness and the Disaster Plan Preparedness workshops. Please distribute to your staff and request that they fax their registration to Tiffany Wolfe at the Indian Health Council at (760) 749-1564. Space is limited so be sure to submit your Registration forms by the deadline date. You may contact Tiffany at (760) 233-5592 (phone) or at twolfe@indianhealth.com for additional information on hotels and other logistics.

Please note that there is no registration fee for the workshops. I have secured continuing education funds that can be used to offset the travel and per diem expenses involved in sending staff to the training. I have personally attended several of the workshops provided by NAAEP and found them to be very worthwhile. Thanks for your time and interest in this very important training.

Sincerely,

A handwritten signature in blue ink, appearing to read 'David Sprenger', with a stylized flourish at the end.

David Sprenger, MD
Acting Chief Medical Director